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## OUR NEWSLETTER



## Mastering Your To-Do List™

Feeling stressed? Too much work and not enough time? Jeff Davidson, the Work-life Balance Expert® and founder of the Breathing Space Institute, offers strategies and techniques for effectiveness that anyone can quickly master. This audio presentation was recorded at the February 16, 2012 membership meeting.

## Audio Recording

Please be patient, it may take several seconds for the recording to start (Windows Media Player required). You can also [download the WMV file to your PC](#)