

Richards and Associates

205 Lake Hamilton Blvd.
Winter Haven, Florida 33881

March 31, 1998

Mr. Jeff Davidson, MBA, CMC
Breathing Space Institute
2417 Honeysuckle Road, # 2A
Chapel Hill, N.C. 27514-6819

Dear Jeff,

Well, I finally made it back to the States after an additional 15 days in India and Nepal and had a chance to write you and tell how much I enjoyed your lectures on the Princess Cruise .

My wife and I especially enjoyed the one about handling paper - I think we're pack rats at heart , but no more !! We have unloaded a bunch of stuff - stopped a couple of magazine subscriptions, and canceled one of three newspapers.

I have made a copy of your 10 Commandments of Deskmanship and am trying to put it into daily use. Have not accomplished that yet , but I'm headed in the right direction. The little that we have done to date has made a big difference.

Thank much.

Sincerely,



William D. Richards